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Dear Esteemed Participants,

We look forward to seeing you at the AfricaSan7 Conference in Swakopmund, Namibia, from 6 – 11 November 2023. The conference presents a unique opportunity to build momentum in the sanitation sector in Africa. The AfricaSan7 Conference has excellent prospects - to learn, take stock, and create roadmaps for the Ngor Commitments on Sanitation and Hygiene at the country level. To ensure you have all the information you need for a successful conference, please acquaint yourself with the following detailed information in the subsequent pages.

Thank you,
Conference Organising Team.
CONFERENCE OVERVIEW

General Information, Registration and Exhibition.

General information:
1. **Conference objective:** To revitalise the pursuit of achieving the AfricaSan Ngor Commitments targets.
2. **Conference theme:** Strengthening systems and partnerships for accelerated action on safely managed sanitation and hygiene.
3. **Conference Venue:** MTC Dome Swakopmund, Namibia. For more information, visit the conference website here: Home - AfricaSan 7 Website (www.amcow-online.org).

Registration and Participant Information:

Registration:
1. Participants can register online through the official conference website. Registration links - AfricaSan7 Website (https://africasan.amcow-online.org/registration-links/)
2. The early bird registration fee is **USD 850** only. Available till 30 October
3. Participants can register online as individuals or groups. Available payment methods include the use of debit cards and bank transfers.
4. For registration-related inquiries, please email Ms Genevieve Osuorji at gosuorji@amcow-online.org

Exhibition:
1. **Exhibition areas will be demarcated and labelled.** Depending on the exhibition size, tables, chairs, electricity, and essential internet services will be provided
2. **Additional branding will attract extra cost.** Contact Ms Zelda Steyn at zelda@createnam.com for branding and Mr Oseloka Zikora at africasan-coord@amcow-online.org for exhibition-related inquiries.
<table>
<thead>
<tr>
<th>Sunday 5th November</th>
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| 9:00 - 17:00  | Arrival and Registration  
| 19:00 - 21:00 | AfricaSan7 Welcome Reception  

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<tr>
<th>Monday 6th November</th>
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| 07:00 - 09:00  | Registration  
| 09:00 - 12:45  | Opening Plenary  
| 12:45 - 13:45  | Lunch break  
| 14:00 - 16:00  | AfricaSan Country Dialogue (The Enablers)  
| 16:15 - 18:15  | Local Authority Sector dialogue (The Implementers)  

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<th>Tuesday 7th November - Thursday 9th November</th>
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| 9:00 - 10:30  | Technical Sessions (TS)  
| 11:00 - 13:00 | Plenary - Civil Society Dialogue (The Advocates) Featuring outcomes from country and local authority dialogues  
| 13:00 - 14:00 | Lunch  
| 14:00 - 17:15 | Technical Sessions (TS)  

AfricaSan7 Conference Information Note
**CONFERENCE OVERVIEW**

**Programmes**

<table>
<thead>
<tr>
<th>Friday 10th November</th>
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<tbody>
<tr>
<td>09.00 – 14.50:</td>
<td>Africasan7 Ministerial Dialogue and Closing Plenary</td>
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<tr>
<th>Saturday 11th November</th>
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<tr>
<td>8:00 – 17:00</td>
<td>Africasan7 Field Visit - Visits to sanitation facilities and tourist attractions (To register, see contact information on page 4.)</td>
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You can download a more detailed programme with this link [https://africasan.amcow-online.org/programme-details-page/](https://africasan.amcow-online.org/programme-details-page/).
CONFERENCE OVERVIEW

Accommodation, Travel and Visas

Accommodation:
1. At negotiated rates, accommodation will be arranged with selected hotels and guest houses in Swakopmund and Walvis Bay.
2. For accommodation-related support, contact Ms Conni Lyners at bookings@lxsuite.com and conni@thedomenamibia.com

Travel and Visas:

Travel
1. The gateway to Swakopmund is through Walvis Bay International Airport (WVB), 36km (30 min drive) and Hosea Kutako International Airport (WDH), Windhoek, 360km (4 hrs go).
2. Participants can fly to Walvis Bay via Johannesburg or Cape Town or arrive at Hosea Kutako International Airport Windhoek.
3. Shuttle buses have been arranged to convey participants arriving at both airports for drop-offs at respective accommodation areas.
4. Participants are advised to input their travel and dietary information here to enable adequate planning
5. For airport pickup and travel related logistics, contact Mr Bala Tuham on btuham@amcow-online.org and Ms Laurica Afrikaner on Laurica.Afrikaner@mawlr.gov.na.

Visas
1. Upon registration on the conference website, participants will be issued an invitation letter to support visa application.
2. Countries eligible to obtain visa on arrival and those exempted from Namibian visa requirements are listed below:
### African Countries:
- Benin
- Burkina Faso
- Burundi
- Cabo Verde
- Cameroon
- Central Africa Republic (CAR)
- Chad
- Comoros
- Cote d'Ivore
- Djibouti
- Equatorial Guinea
- Eritrea
- Gabon
- Gambia
- Guinea
- Guinea-Bissau
- Liberia
- Madagascar
- Mauritania
- Niger
- Rwanda
- Sao Tome and Principe
- Sierra Leone
- Togo
- Tunisia
- Western Sahara Republic
- Uganda

### Other Countries:
- Argentina
- Bulgaria
- Cambodia
- Chile
- Croatia
- Czech Republic
- Ecuador
- Estonia
- Greece
- Hungary
- Israel
- Latvia
- Lithuania
- Mexico
- Nicaragua
- Paraguay
- Peru
- Poland
- Romania
- Slovakia
- South Korea
- Vatican/HolySee
- Venezuela
- Vietnam
- Thailand
- Turkey
- United Arab Emirates
- Uruguay
- Singapore
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<th>Angola</th>
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<td>Armenia</td>
<td>Russian Federation</td>
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<td>Australia</td>
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<td>Azerbaijan</td>
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<td>Botswana</td>
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<td>Brazil</td>
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<td>Cuba</td>
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<td>Germany</td>
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<td>Hong Kong (SAR)</td>
<td>Zambia</td>
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<td>Iceland</td>
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<td>Indonesia</td>
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<td>Liechtenstein</td>
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<td>Lesotho</td>
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<td>Luxemburg</td>
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<td>Macau (SAR)</td>
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<td>Malawi</td>
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CONFERENCE OVERVIEW

Additional Information

Additional information is available on the following links:
1. Namibia Visa Types, Requirements, and Application: https://visaguide.world/africa/namibia-visa/

Meals and Refreshments:
1. Tea, lunch and still water will be provided during the conference.
2. Participants are encouraged to provide dietary options here by contacting Ms Conni Lyners at conni@thedomenamibia.com

Badges and Name Tags:
1. Badges and name tags will be available at the conference venue from 4 November 2023, at 9 – 6 p.m.
2. Badges will be collected following accreditation by the Ministry of Foreign Affairs.
3. For badge pick-up and accreditation information, contact Ms Dick Reta at Reta.Dick@mawlr.gov.na.

Technical Support:
1. Simultaneous interpretation will be available in English and French.
2. Soundproof equipment will be provided for this purpose.
3. An information desk will be set up during the conference to support participants.

Weather, Adapter and Currency
1. Weather
2. The temperatures in Swakopmund in November are comfortable, with lows of 16°C and highs up to 21°C. It has rarely rained in November in Swakopmund; hence, it is perfect weather to view the city.
3. However, we recommend that participants take warm clothing in case of changes in weather conditions.
CONFERENCE OVERVIEW

Utilities Post-Conference Resources, Contacts and Emergency

Adapter
1. In Namibia, the power plug sockets are of type D and M. The standard voltage is 220 V, and the frequency is 50 Hz.

Type D: This socket has no alternative plugs

Type M: This socket has no alternative plugs

1. Currency
2. The currency in Namibia is the Namibian Dollar, equivalent to the South African rand. As of 13 October 2023, 1 USD was exchanged at N$18.40.

Post-Conference Resources:
1. Conference resources will be available on the conference website and shared with all participants.
2. For information on post-conference materials, contact Mr. Obinna Anah at oanah@amcow-online.org and Mr. Oseloka Zikora at africasan-coord@amcow-online.org

Contact Information:
VIP/ Ministers Protocol Service Contact Ms. Laurica Afrikaner on Laurica.Afrikaner@mawlr.gov.na or call +264812863038.
- Registration for field visits and City Tours contact Ms. Conni Lyners on conni@thedomenamibia.com or call +264813948304.

Emergency
For health issues and other emergencies, contact Reta.Dick@mawlr.gov.na or call +264812842779.

As we look forward to a successful conference, we would like participants to contact us regarding any concerns they might have with these contacts. See You in Swakopmund!
CONFERENCE ORGANISING TEAM

+264 814501240

africasan-coord@amcow-online.org

https://africasan.amcow-online.org/